

## NEW MEMBERS REGISTRATION GUIDE

New members need to sign up to the Port Kembla surf club via the Surf Life Saving Australia (SLSA) Join system. This system allows for new members to fill in a membership application form for themselves and other family members and then provides a link to allow for membership payments.

1. Browse to [join.sls.com.au](http://join.sls.com.au)
2. Tick 'I would like to join' checkbox 'Surf Life Saving Club'
3. Using the drop-down arrow – select the surf club that you wish to join
4. From the 'I want to join' drop-down box – Select 'My Family' (more than one person in the same family group)
5. Type in a family group name ie: Purple Family
6. Click the NEXT button.

The screenshot shows the 'JOIN' page with the SLSA logo. The main heading is 'Which service would you like to join?'. Below this, there are two radio button options: 'I would like to join' (selected) and 'Other SLSA Organisation'. Under the selected option, there are two radio buttons: 'Surf Life Saving Club' (selected) and 'Other SLSA Organisation'. Below this, there are two dropdown menus. The first is labeled 'The club I want to join is' and has 'Cairns SLSC' selected. The second is labeled 'I want to join' and has 'My family' selected. Below these, there is a text input field labeled 'Give your family group a name' with 'Purple Family' entered. Red circles with numbers 1 through 5 highlight the radio buttons and dropdown menus.

- 1 Fill in the Personal Details (first and last name, DOB and gender) for the primary member of the family group (must be over the age of 18 years)

The screenshot shows the 'Personal details' section of the 'JOIN' page. It has the SLSA logo and a question mark icon in the top right. The section is titled 'Personal details'. Below the title, there are four input fields: 'First Name', 'Surname', 'Date Of Birth' (with a placeholder 'DD/MM/YYYY'), and 'Gender' (with a dropdown menu 'Select gender'). At the bottom of the section, there are two red buttons: 'Previous' and 'Next'.

Note: If you are already a member within our Organisation the system will detect this and provide you with a link to go to the Members Area. Existing members need to use the members area to renew or transfer to another organisation. URL: [members.sls.com.au](http://members.sls.com.au)

2 Click on the 'Add Family Member' link 3 Type in Personal Details for second family member

**Personal details**

First Name: Nancy Surname: Purple Date Of Birth: 01/01/1971 Gender: Female

This member will be the primary member of this family group. Note, the primary contact must be 18 years old & over.

**Add family member**

**Personal details**

First Name: Nancy Surname: Purple Date Of Birth: 01/01/1971 Gender: Female

This member will be the primary member of this family group. Note, the primary contact must be 18 years old & over.

**Family**

First Name: Surname: Date Of Birth: DD/MM/YYYY Gender: Select gender The Primary Contact Above is My

**Add family member**

If you have further family members that you wish to join a surf club click on the Add Family Member link and type in the persons details. Continue until all members of the family have been added.

4. Click on the NEXT button

5. Complete the Contact and Emergency Contact Details

**JOIN**

**Contact details**

Email Address: Mobile: Address:  Can't find it? Enter it manually

Use contact address as emergency contact address

**Emergency contact**

Emergency Contact Name: Relationship to Emergency Contact: Select relationship

Emergency Contact Mobile: Emergency Contact Address: Same as contact address

**Previous** **Next**

7. Click Next Button

8. Click on the drop-down box (arrow) and select the available membership category/fee for each family member

**Please select your desired Joining Fee(s) from the options available below:**

<b>Nancy Purple</b>	Select price	▼
<b>Poppy Purple</b>	Select price	▼
<b>Fred Purple</b>	Select price	▼

[Previous](#)

The system will display all possible membership categories for each family.

**Select General- New Nippers Parent for the primary contact.**

**Select- New Nipper for your nipper, and each nipper in the family group.**

The screen will provide a summary of your details and order (membership fees due)

6. Create your individual log in details for access to the SLSA Members Area portal. Type in a preferred Username and Password.

**Create a Members Area Account**

To keep track of your membership application, an account will be created for you in our Members Area. Use this account to manage your membership once you become a member. An email will be sent to you asking you to activate your account:

<b>Preferred Username</b>	<b>Password</b>
<input type="text"/>	<input type="password"/>
<small>The username field is required</small>	<small>The password field is required</small>

Note: Usernames must be unique. If your username is already taken, upon clicking the Next button an error message will present advising that your Username already exists. Please type/choose another username Note: Passwords must contain a Capital and Numeral and be between 6 & 12 characters in length. Note: For Family Groups the members area log in account is created for the primary family group member.

7. Tick the three declaration checkboxes and fill in the parent/guardian name fields. If you wish to view the membership terms and condition's click on the 'declaration' link.

**SLSA Membership application and declaration**

I have read, understood, acknowledge and agree to the **declaration** including the warning, exclusion of liability, release and indemnity. I acknowledge that if my application for membership is successful I will be entitled to all benefits, advantages, privileges and services of SLSA membership.

am the **parent or guardian** of the applicant.

I authorise and consent to the applicant undertaking the SLS Activities. In consideration of the applicant's membership being accepted I expressly agree to be responsible for the applicant's behaviour and agree to personally accept in my capacity as a parent or guardian the terms set out in this membership application and declaration including the provision by me of a release and indemnity in the terms set out above. In addition I agree to be bound by and to comply with the SLSA constitution and any regulations and policies made under it.

I have read, understand, acknowledge and agree to the declaration and application and conditions of membership. I warrant that all information provided is correct.

8. Process online payment through the gateway provided.

9. Once payment has been processed- your registration will be finalised by The Pork Kembla Surf Club. Port Kembla Surf Club reserves the right to reject and refund membership applications for any reasons at the clubs discretion.

10. Join the Port Kembla Surf Club in Facebook and Instagram.