



Minutes Surf Club Council Meeting

Monday 6:00pm 7th February 2022
Port Kembla Surf Club

Attendees

David Erskine, Gary Staples, Rodney Leary, Jason Hedges, Mark Peterlin, Brett McLennan, Nathan Boscaro, Lucy Landon, Chris Landon, Dan Pretzler, Geoffrey Jakemon, Dan Meehan, Angela Emmerson, Janine Sager, Rhys Bowdich (via phone), Allison Hedges

Previous Minutes

- Meeting opened 6:00pm
- Moved JH second DM that previous minutes be accepted – carried

Incoming Correspondence

- As per attached

Apologies Mick Imrie, David Edwards, Robbie Rodwell

Club Executive (*Secretary - Nathan Boscaro*)

- Discussed correspondence from January
- New IRB has been delivered and stickered
- New Trailer has been delivered and to be stickered
- New Surf Boat has been delivered and stickered
- Grant has been submitted to assist in funding the DA works
- Grant has been submitted to assist in further training
- Window works in club house have commenced
- 10 x club members are now signed off as IRB crew
- 2 x club members are now signed off as IRB drivers

Club Management (*President – David Erskine*)

- Interview completed with the Daily Telegraph with regards to DA submission, further follow up interview planned for when works are completed.
 - NB has had contact with council since DA submission has been lodged.
- Happy with results from Australia Day Function
- Select members have been invited to an awards ceremony, by Police, with regards to rescues that occurred last year – ceremony will be held at Warrilla Bowls in May.

Finance (*Treasurer - Daniel Pretzler*)

- BAS has been lodged and will be up to date in March ready for audit March/April.
- Australia Day – grant of \$11k received, day cost \$10,900
 - Approx \$4.5k revenue
- New item to be added for future meetings – current insurances status, to ensure business compliance.
- DP to look into whether we can have another account/card set up to enable the club to manage subscriptions/payments without having to reimburse club members.

Member Services (*Senior Registrar – Mick Imrie*)

- Absent



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Life Saving Services (*Club Captain - David Edwards*)

- Absent
- New line item to be added for reporting on – Shed Status, to keep committee and members updated on shed use.

Education and Training (*Chief Training Officer - Dan Meehan*)

- As per attached update
- DM to send D Erskine email regarding facilitator sign off/accreditation

Nippers Report (*Nippers President – Brett Mclennan*)

- Nippers are now back for the remainder of season.
- BM to be in contact with Windang juniors to arrange a suitable date for “competition fun” day
- Brett assisting age managers with gym access
- Nippers presentation to be held on 03/04/22 – details to be confirmed.

Gym (*Rhys*)

- Any members requiring gym access are to contact Rhys to arrange.

Social Events (*Social Committee Secretary - Erika Saines*)

- Suggestion to arrange Thursday afternoon dinner get together at arthouse café
- Erika has advised that she does not have time to arrange large scale events
 - o Volunteer required to take on large scale event organization.
- Club Presentation date has been penciled in for last Saturday of patrol season – Exec Committee to discuss/arrange
- Dave Edwards is looking to arrange Golf Day
- DP suggested a club fundraising idea for next year – Surf Boat Event

General Business

- NB advised that club website has been updated with drone footage.
- MP noted club recognition for Rod Leary
- DE advised new trailer would be named in recognition of Noel Gracie
- JH made announcement that Janine has put her hand up to take control of first aid
 - o Stock control, SOP/Cheat Sheets, Incident Report Book
- JH advised that further work required on constitution document – Exec Committee to work on
- NB advised that Lucy Landon was working on new options for club gear
 - o Swimwear, merchandise etc
 - o Lucy continuing work/investigation on best options and will present findings.

Meeting Closed: 7:07pm

Next Meeting: Monday 7th March @ 6pm



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External Correspondence for January

	<u>Date Sent</u>	<u>Subject</u>	<u>From</u>
22/001	2-Jan-22	Google Workspace: Your invoice is available for portkembblasurfclub.com.au	Google
22/002	2-Jan-22	Australia Day Signage - Invoice Order #2536 confirmed	Australia Day Council of South Australia
22/003	2-Jan-22	Google Workspace and Zoom Payments - \$292.36	Nathan Boscaro
22/004	3-Jan-22	FM2004 Liquor Licence Exemption for Port Kembla Surf Life Saving Club Inc	Michael Wilson
22/005	5-Jan-22	JJ's Waste & Recycling DEC-2021 Invoice for Customer 07003966	JJ Richards
22/006	5-Jan-22	First Aid Gear - \$245.46	Dan Meehan
22/007	7-Jan-22	Payment Processed for 7009677566 - Paod Nathan	Zoom
22/008	11-Jan-22	AUS DAY - Cocktail machine hire 26/1/2022	Wollongong Party Hire
22/009	12-Jan-22	AUS DAY - Yabadoo Kids Entertainment	Yabadoo
22/010	13-Jan-22	PKSLSC SLSNSW GRANT support letter	SLSNSW
22/011	19-Jan-22	Invoice INV-0551 from 10 STAR PTY LTD for Port Kembla Surf Club	10 Star
22/012	19-Jan-22	AUS DAY - CAPAX Tax Invoice 206798	CAPAX
22/013	20-Jan-22	PKSLSC IRB - Sign writing	Jet Screen
22/014	23-Jan-22	AUS DAY - Cleaning Supplies Receipt	Rhys Bowdich
22/015	25-Jan-22	AUS DAY - Food and Hay	David Erskine
22/016	27-Jan-22	Pkslsc AGL gas bill - 53122040	AGL
22/017	27-Jan-22	AUS DAY - Receipts/Invoices	Micheal Wilson
22/018	28-Jan-22	AUS DAY - Cleaning Supplies Receipt	Geoff Jakeman
	<u>Date Sent</u>	<u>Subject</u>	<u>From</u>
22/019	1-Feb-22	Surf Life Saving New South Wales - Monthly Statement	SLSNSW
22/020	2-Feb-22	AUS DAY - 20220126 PKSLSC Sandy Feet Invoice	Ray Piatek
22/021	2-Feb-22	JJ's Waste & Recycling JAN-2022 Invoice for Customer 07003966	JJ Richards
22/022	2-Feb-22	Google Workspace: Your invoice is available	Google
22/023	4-Feb-22	PKSLSC Documents for Submission & Shipping Container Removal	WCC
22/024		Payment Processed for 7009677566	Zoom
22/025		PKSLSC - Lower Boat Shed / DA Update	Dom Figliomeni



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Chief Training Officer Report – Dan Meehan

Training is busy. Our core awards are advanced with Bronze and SRC members being successful.

Our most difficult aspect is the online training modules as this form of training tends to break up squads as they all achieve their qualifications in dribs and drabs. This makes submissions cumbersome and difficult as a whole set of paperwork is required to be printed and processed.

I feel the best way is to assemble the group in one forum, deliver training and have the exams done either there and then, or have candidates turn up with their exams already completed and thus present their paperwork. That way resuscitation can occur in one set group.

Personally, I having been having a lot of trouble with training and assessing. It seems I cannot train and assess as I am not a facilitator. Today State advised me I have all the prerequisites and so I have asked the Director of Education of the Illawarra branch for that qualification. The decision is his alone to make. Without that qualification I cannot train and assess as I go along. I need to have either a qualified Trainer or a qualified Assessor. I cannot be both unless I become a Facilitator.

In closing, it was pointed out by the Committee that we need a succession plan to take over from me. I wish to let the Committee know that it is my intention to not stand as CTO next year. I have as requested developed a succession plan and there are others keen to do the Trainers Certificate and fill that role. Until they gain qualifications, my assessing can be used after they gain Trainer status. I wish to continue training the Under 14s as Age Manager as I feel this is something that is important and which I enjoy doing. That is to feed young members into the senior club focussing on foundation skills of rescue board and tube work.

The Saturday Surfing is most popular and existing members and potential new ones attend and build rescue board skills. From this I hope to develop after school racing malibu training and then skis once we get that side of things underway.

This is true for surf boats with a number of younger members keen to begin rowing.

Two rescue boards are not usable as the fins are not in them. They are being saved for some time in the future. We need these boards on some occasion and I request permission to put the fins in them. I also request the club purchase some fibreglass repair materials and colour dye so that we can carry out basic repairs as minor dings occur. This will only cost around \$100 and can be used to do many minor repairs, a set of sawhorses would be handy as well, the type that fold away.

1. It is recommended that the club purchase a fiberglass repair set of materials and 2 sawhorses.
2. It is recommended that the 2 rescue boards not assembled be prepared for use.