



Minutes Surf Club Monthly Meeting

Monday 6:00pm 05 Feb 2024
Port Kembla Surf Club

Attendees:, Mick Imrie, Ruby Peterlin, Alex Pozzer, Gary Staples, Luca Rocchi, Robbie Rodwell, Rhys Bowdich, Brett McLennan, Nathan Boscaro, Jason Hedges Chris Landon, Lucy Landon, Chris Hollis, Josh Wiffen, James Vincent , Mitchel Crowl

Apologies:, Dan Meehan, Janine Sager, Beth Landon

Meeting Opened at 6:00 pm

1. Preliminary Business

1.1 Acceptance of Previous Club Meeting Minutes

Motion: Acceptance of previous PKSLSC Meeting Minutes held 8.01.2023

Decision Date: 05.02.2024

Mover: James Vincent

Seconder: Ruby Peterlin

Outcome: Approved

1.2 No disclosure of interest declared.

1.3 Matters arising from previous meeting (08.01.2024)

1. Squadron Energy provided approval to use their sponsor funds to manage the cash flow for the current infrastructure project. Nipper's funding has been returned to the appropriate savings account.



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2. Directors Reports

2.1 Administration Report

- BAS return lodged with ATO and GST paid. This is due to the timing of receiving and spending grant funding. We are likely to receive a refund when we lodge the next BAS.
- A Grant account was created in 2017 to manage funds for PKSLSC however was set up incorrectly without dual authorization to approve payments.

Motion: Approval to close PKSLSC's ANZ Bank account 224910716.

Decision Date: 05.02.2024

Mover: Rhys Bowdich

Secunder: Chris Hollis

Outcome: Approved

- PKSLSC current Term Deposit has been reinvested at an extremely low rate for several years. Nippers should also consider investing savings into term deposit.

Motion: Approval for Secretary to reinvest the existing term deposit funds and potential nippers' contribution with ANZ at a better interest rate.

Decision Date: 05.02.2024

Mover: Rhys Bowdich

Secunder: Chris Hollis

Outcome: Approved

- The main contractor for the PKCIF project is starting to wrap up the main works for the project over the next two weeks. The courtyard work is looking to be completed next month.
- Council Building Maintenance team completed a walk through the site last week and informed the club it is looking at completing works to the clubhouse.
- It was noticed on Thursday that a brick from the Upper Boat Shed roof had broken, fallen and damaged a surf boat. Council have been notified and inspected the building today. This is likely to see the building closed for the near future.

2.2 Presidents Report

- Agreement reached with 10Star for 3% annual increases. Council was contacted regarding the 4hr parking restrict and PKSLSC were told to utilise existing car parks near the club house or on street. The matter will continue to be monitored over the last few months of patrols.
- Congratulations to the Open Women's boat crew for being selected to represent NSW.
- Australian Surf Rowing League competition is coming, and the open men and women requested funding assistance to travel to Lorne for the competition.



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Motion: Approval of funding contribution to the value of \$1000 to support travel/accommodation. Receipts to be submitted to admin@portkembblasurfclub.com.au

Decision Date: 05.02.2024

Mover: Rhys Bowdich

Seconder: James Vincent

Outcome: Approved

- Pool and ocean swim was a great day with a great turn out. Lunch was paid with donations from the donation box. Thanks again to Jason for making the box.
- Congratulations to James Vincent on his first successful Bronze and SRC course.
- Departing gift for David Erskine to be presented at presentation night. Herb to inquire on gift.
- Hall is still closed for renovations please continue to relay that message.

2.3 Financial Report

- Attached list was run through containing payments from the past two months.

2.4 Life Saving Report

- Well done to the patrols over the last couple of weekends. The beach had some extremely busy days with challenging conditions.
- Trailer bearings need to be looked at.



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3 Club Management Reports

3.1 Member Services Report

- Nil

3.2 Education and Training

- Janine is now a Bronze Trainer
- Bronze and SRC Course completed. Thanks to Dan, Janine, Ian and Brett for the assistance.
- Recommending canceling current Bronze Course due to lack of numbers from the club.

3.3 First Aid

- Oxygen needs to be refilled soon
- Band-Aids and Saline required for first aid kit.

3.4 Nippers Report

- Nippers recommenced this week.

3.5 Junior Members Report

- Nil

3.6 Gym

- Nil

3.7 Social/Cub Events

- Brats vs Bronzies event to be held soon. Mick and Ruby to investigate a date.

3.8 Social Media

- Nil

4 General Business

- MC raised if the club was hosting an event for David Erskine for departing the executive and raised the idea of a large function with life band, food truck etc. Confirmation from present Life Member Gary Staples confirmed that this hadn't occurred previously for departing Executives. Acknowledging that over the past 5 years there had been life members depart the executive it would be appropriate to host a night to acknowledge them all equally. The proposal of a life members appreciation night to be revisited upon the completion of the building works.
- JH raised that he was asked to include a link to an online payment system. NB confirmed that we could potentially link to the SLSA Payment gateway. NB to provide MI website link for him to develop a QR code to the page for incorporation into the site.



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Meeting Closed: 7:00 pm

Next Meeting: Monday 4th March 6pm

Account Transactions

Port Kembla Surf Life Saving Club Inc.

For the period 1 December 2023 to 31 January 2024

| DATE | SOURCE | DESCRIPTION | REFERENCE | DEBIT | CREDIT | RUNNING BALANCE | GROSS | GST |
|---|---------------|---|------------------------------------|------------------|------------------|------------------|--------------------|----------|
| ANZ cheque account [Juniors] | | | | | | | | |
| Opening Balance | | | | 43,246.93 | - | 43,246.93 | - | - |
| 29 Dec 2023 | Spend Money | ANZ | | - | 10.00 | 43,236.93 | (10.00) | - |
| 2 Jan 2024 | Spend Money | Brett McLenn | | - | 70.00 | 43,166.93 | (70.00) | - |
| 2 Jan 2024 | Spend Money | James Vincent | | - | 103.18 | 43,063.75 | (103.18) | - |
| 23 Jan 2024 | Bank Transfer | Bank Transfer from ANZ cheque account [Juniors] to ANZ online saver [Juniors] | | - | 23,000.00 | 20,063.75 | (23,000.00) | - |
| 30 Jan 2024 | Spend Money | ANZ | | - | 10.00 | 20,053.75 | (10.00) | - |
| Total ANZ cheque account [Juniors] | | | | - | 23,193.18 | 20,053.75 | (23,193.18) | - |
| Closing Balance | | | | 20,053.75 | - | 20,053.75 | - | - |
| ANZ cheque account [Seniors] | | | | | | | | |
| Opening Balance | | | | 50,546.93 | - | 50,546.93 | - | - |
| 1 Dec 2023 | Spend Money | SLSA | | - | 7.57 | 50,539.36 | (7.57) | - |
| 1 Dec 2023 | Spend Money | ANZ | | - | 35.09 | 50,504.27 | (35.09) | - |
| 4 Dec 2023 | Spend Money | Nathan Boscaro | | - | 71.50 | 50,432.77 | (71.50) | - |
| 4 Dec 2023 | Spend Money | Innovative Developements | | - | 20,601.60 | 29,831.17 | (20,601.60) | - |
| 4 Dec 2023 | Receive Money | SLSA Rego fees | SLSA3634549309 | 55.00 | - | 29,886.17 | 55.00 | - |
| 4 Dec 2023 | Spend Money | Coffs Harbour SLSC | | - | 120.00 | 29,766.17 | (120.00) | - |
| 4 Dec 2023 | Bank Transfer | Bank Transfer from Grant Management Account to ANZ cheque account [Seniors] | Progress Claim 6 | 20,601.60 | - | 50,367.77 | 20,601.60 | - |
| 6 Dec 2023 | Bank Transfer | Bank Transfer from ANZ online saver [Seniors] to ANZ cheque account [Seniors] | Progress Claim 5 PKCIF006 - Tiling | 83,000.00 | - | 133,367.77 | 83,000.00 | - |
| 6 Dec 2023 | Spend Money | Dan Meehan | | - | 75.40 | 133,292.37 | (75.40) | - |
| 6 Dec 2023 | Spend Money | ASRL | | - | 855.00 | 132,437.37 | (855.00) | - |

| DATE | SOURCE | DESCRIPTION | REFERENCE | DEBIT | CREDIT | RUNNING BALANCE | GROSS | GST |
|-------------|---------------|---|------------------------------|-----------|-----------|-----------------|-------------|-----|
| 6 Dec 2023 | Spend Money | Janine Sager | | - | 39.95 | 132,397.42 | (39.95) | - |
| 6 Dec 2023 | Bank Transfer | Bank Transfer from ANZ online saver [Seniors] to ANZ cheque account [Seniors] | Booth Signs Payment | 462.00 | - | 132,859.42 | 462.00 | - |
| 6 Dec 2023 | Spend Money | Armour Building Maintenance | | - | 83,000.00 | 49,859.42 | (83,000.00) | - |
| 11 Dec 2023 | Receive Money | SLSA Rego fees | SLSA3639763810 | 55.00 | - | 49,914.42 | 55.00 | - |
| 11 Dec 2023 | Receive Money | SLSA Rego fees | SLSA3640537473 | 55.00 | - | 49,969.42 | 55.00 | - |
| 11 Dec 2023 | Receive Money | Blake Doering | | 55.00 | - | 50,024.42 | 55.00 | - |
| 12 Dec 2023 | Spend Money | Nathan Boscaro | | - | 117.09 | 49,907.33 | (117.09) | - |
| 12 Dec 2023 | Spend Money | Innovative Developements | | - | 25,665.55 | 24,241.78 | (25,665.55) | - |
| 12 Dec 2023 | Bank Transfer | Bank Transfer from Grant Management Account to ANZ cheque account [Seniors] | Progress Claim 7 | 25,665.55 | - | 49,907.33 | 25,665.55 | - |
| 12 Dec 2023 | Spend Money | Nathan Boscaro | | - | 200.00 | 49,707.33 | (200.00) | - |
| 19 Dec 2023 | Receive Money | SLSA Rego fees | SLSA3647133909 | 55.00 | - | 49,762.33 | 55.00 | - |
| 21 Dec 2023 | Receive Money | Coffs Harbour SLSC | | 1,000.00 | - | 50,762.33 | 1,000.00 | - |
| 21 Dec 2023 | Spend Money | Xero | XeroAUIINV_PDyNe9zP | - | 32.00 | 50,730.33 | (32.00) | - |
| 2 Jan 2024 | Spend Money | SLSA | | - | 3.15 | 50,727.18 | (3.15) | - |
| 2 Jan 2024 | Spend Money | ANZ | | - | 34.95 | 50,692.23 | (34.95) | - |
| 2 Jan 2024 | Spend Money | Rehional Security NSW | | - | 495.00 | 50,197.23 | (495.00) | - |
| 2 Jan 2024 | Bank Transfer | Bank Transfer from ANZ online saver [Seniors] to ANZ cheque account [Seniors] | Progress Claim 8 - Courtyard | 31,653.35 | - | 81,850.58 | 31,653.35 | - |
| 2 Jan 2024 | Spend Money | Innovative Developements | | - | 31,653.35 | 50,197.23 | (31,653.35) | - |
| 2 Jan 2024 | Receive Money | Scott Cram | | 55.00 | - | 50,252.23 | 55.00 | - |
| 2 Jan 2024 | Receive Money | Kristian Pinochet | | 110.00 | - | 50,362.23 | 110.00 | - |
| 2 Jan 2024 | Spend Money | North Cronulla SLSC | | - | 160.00 | 50,202.23 | (160.00) | - |
| 4 Jan 2024 | Receive Money | SLSA Rego fees | SLSA3658373431 | 50.00 | - | 50,252.23 | 50.00 | - |
| 12 Jan 2024 | Spend Money | Mick Imre | | - | 75.00 | 50,177.23 | (75.00) | - |
| 12 Jan 2024 | Spend Money | Mick Imre | | - | 49.99 | 50,127.24 | (49.99) | - |

| DATE | SOURCE | DESCRIPTION | REFERENCE | DEBIT | CREDIT | RUNNING BALANCE | GROSS | GST |
|---|---------------|---|---------------------|-------------------|-------------------|--------------------|--------------------|----------|
| 12 Jan 2024 | Spend Money | Luca Rocchi | | - | 188.55 | 49,938.69 | (188.55) | - |
| 19 Jan 2024 | Receive Money | Illawarra Credit Union | | 128.35 | - | 50,067.04 | 128.35 | - |
| 22 Jan 2024 | Receive Money | SLSA Rego fees | SLSA3671670513 | 55.00 | - | 50,122.04 | 55.00 | - |
| 22 Jan 2024 | Receive Money | SLSA Rego fees | SLSA3670862016 | 55.00 | - | 50,177.04 | 55.00 | - |
| 22 Jan 2024 | Spend Money | Xero | XeroAUIINV_PPZt3Kxd | - | 32.00 | 50,145.04 | (32.00) | - |
| 23 Jan 2024 | Spend Money | Nick Borg | | - | 4,152.88 | 45,992.16 | (4,152.88) | - |
| 23 Jan 2024 | Spend Money | MGAC Australia Pty Ltd | | - | 2,640.00 | 43,352.16 | (2,640.00) | - |
| 23 Jan 2024 | Bank Transfer | Bank Transfer from ANZ online saver [Seniors] to ANZ cheque account [Seniors] | Courtyard painting | 4,152.88 | - | 47,505.04 | 4,152.88 | - |
| 29 Jan 2024 | Spend Money | Origin Energy | | - | 420.30 | 47,084.74 | (420.30) | - |
| 29 Jan 2024 | Receive Money | SLSA Rego fees | SLSA3676731814 | 50.00 | - | 47,134.74 | 50.00 | - |
| Total ANZ cheque account [Seniors] | | | | 167,313.73 | 170,725.92 | 47,134.74 | (3,412.19) | - |
| Closing Balance | | | | 47,134.74 | - | 47,134.74 | - | - |
| Total | | | | 167,313.73 | 193,919.10 | (26,605.37) | (26,605.37) | - |